

Grass Lake PTA Cash Box Count

This form must be filled out prior to and following each event. Please use one form per cash box.

- Beginning Count
- Ending Count

Date: _____

Activity: _____

Person providing starting cash:

Amount of starting cash: \$ _____

Denomination	Count	Amount
\$1.	X	
\$5.	X	
\$10.	X	
\$20.	X	
\$50.	X	
\$100.	X	
\$.25 (quarters)	X	
\$.10 (dimes)	X	
\$.05 (nickels)	X	
\$.01 (pennies)	X	
Total Cash		

Signature PTA Member 1:

Print name:

Signature PTA Member 2:

Print name:

Received by Treasurer (initial/date)

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